



2018
20th Annual
Bradford County
Strawberry Festival
Vendor
Application



The North Florida Regional Chamber of Commerce would like to invite you to join us for the 20th Annual Bradford County Strawberry Festival Held on Historic Call Street in Downtown Starke, Florida Saturday, April 07 and Sunday, April 08, 2018

The Festival hours are
Saturday 9:00 AM – 7:00 PM
Sunday 10:00 AM – 5:00 PM

The Vendor application is due in by **Tuesday, March 20, 2018**. If you are a returning vendor, and would like to remain in close proximity to the location you had last year please note the space number on your application. The North Florida Regional Chamber of Commerce wants you to know we look forward to working with you, and if you are a new vendor, WELCOME!

For more information vendors contact Kim McKinley at 904-964-5278 or Kim@northfloridachamber.com

Bands and entertainment contact Susan Norman at 904-964-5278 or Susan@northfloridachamber.com

Information about the 20th Bradford County Strawberry Festival may be found at www.bradfordcountystrawberryfestival.com



Vendor Rules and Regulations

The North Florida Regional Chamber of Commerce reserves the right to limit the number and types of vendors in the best interest of the festival and *does not offer exclusivity* to vendors. All vendors must be approved and registered with the Bradford County Strawberry Festival through the NFRCC. Anyone not complying with these rules and regulations will be escorted from the festival areas.

Vendors will be required to list the items for sale on the description portion of the application.

Non-Profit Vendors will be required to submit a Consumer's Certificate of Exemption with their application in order to be tax exempt.

NFRCC reserves the right to review any exhibit considered inappropriate and reserves the right to ask the offending vendor to correct the exhibit or to leave the show.

Vendors will not be limited to a maximum number of spaces; spaces are 10' X 10', should your display extend past 10 feet, you will be charged for an additional space. Spaces only include electric if requested and paid for in advance (\$26.75) on vendor application. Vendors are to provide their own extension cords *a minimum of 100 feet is recommended*, tables, chairs, canopies and lights. Vendors are also responsible for keeping surrounding area clean of trash, cans and dumpsters are provided by the festival please use them when cleaning up your areas.

Space assignments are determined based upon the best interest of the festival, electrical and water supply, and other special needs of the specific vendor as shown on the vendor application.

All exhibitors are responsible for collecting Florida Sales Tax on all items sold and submitting payment to the Florida Department of Revenue. 386-758-0420

Due to our planning and advertising expenses, there will be no refunds for cancellations or inclement weather. No rain dates will be made.

Electricity and Water

Electricity and water will be provided at an additional fee of \$26.75 and only in locations where it is available. Vendors are responsible for covering all cables and wires in his or her booth, and must be covered at all times. Extension cords, splitters, etc... will not be provided. Please plan on bringing a minimum of 100 foot extension cord and/or water hose, along with any additional equipment you may require to this event.

Set Up

After your application is received and accepted you will receive additional information on your check-in time and parking allocations. Check In, Friday, April 6, 2018 between 6:00 PM to 8:00 PM **you will have 20 minutes to unload your merchandise from your vehicle into your space and remove your vehicle from the road** and vehicles will not be allowed back on the road until event officials open the streets back to vendor traffic after the event. Exhibits are to be displayed through the festival operation hours; all vendors must be packed up, cleaned up and moved out by 7:00PM on Sunday April 8th 2018 at this time normal traffic will resume.

Food Vendor Specific

Food vendors are responsible for all permits, licenses, inspections, etc... Also, vendors are required to abide by all rules and regulation set by the Florida Department of Business and Professional Regulation. The information can be found at:

http://www.myfloridalicense.com/dbpr/HR/forms/documents/5030_034.pdf

The FL DBPR requires all FOOD vendors purchase a temporary food vendor license. The license fee will be based on the length of the event. FL DBPR requires payment by money order, presented on the day of the event. The current fee for a 1-3 day event is \$91.00.

All FOOD Vendors are required to submit the menu of items for sale along with their applications. Please note: All menu items are subject to review and acceptance. NFRCC reserves the right to limit the number and types of food vendors in the best interest of the festival. Menus are accepted on a "first come, first serve" basis.

Concession trailers with electrical requirements must pay \$26.75 and register specific electrical requirements on application regular 110, 50 amps, or 30 amps plugs. Vendors are to provide their own extension cords, splitters, adaptors, tables, chairs, canopies, lights, trash cans, water hoses, etc...

Food vendors when you are considering your space requirements please include trailer door openings, tongues, and detached grills when purchasing space. You will be charged for an additional 10 X 10 should you exceed your allotted space purchased upon arrival.

Cancellations

This is an outdoor event rain happens in Florida. There will be no rain dates made.

No refunds for cancellations.

Strawberry Festival

Vendor Fees includes taxes

10X10	\$133.75	20X20	\$535.00
10X20	\$267.50	20X30	\$668.75
10X30	\$401.25	Water & Electric \$26.75	
10X40	\$535.00		

Check Payments Mailed To:

NFRCC

100 East Call Street

Starke, FL 32091

All Major Credit Cards Accepted

Type of Card _____

Card Number _____

First _____ Last _____

Address _____

City _____ State _____

Zip Code _____ Expiration MM/YY _____

Security Code (3 digit) _____

Amount to be charged _____

Signature _____

Email Address _____

Phone Number ____ (____) _____

North Florida Regional Chamber of Commerce Vendor Agreement

North Florida Regional Chamber of Commerce believes in equal opportunity for all vendors and we will actively seek fair evaluation of all applications. We do not allow personal beliefs to conflict with application consideration. In selecting participants, criteria may include menu items, past history, the promptness of application arrival, and event area accommodations. NFRCC reserves the right to deny acceptance of any applicant if past experience or other factors warrant exclusion.

As a participant in the 20th Annual Bradford County Strawberry Festival, I fully understand and agree to the following:

I recognize and acknowledge that I assume full risk of any injury, property damage or loss which I may sustain as a result of my participation in any and all activities connected with or associated with the Festival. Furthermore, I understand that I should carry my own insurance and that I store my products and equipment overnight at my own risk.

I agree to waive and relinquish all claims I may have against the North Florida Regional Chamber of Commerce, and all associated sponsors and staff of the Festival and agents thereof from any and all claims other parties may have resulting from injuries, damage, or loss caused by, arising out of, connected with, or in any way associated with the activities of the Festival.

I agree that I am responsible for the transportation, insurance and sale of my products. I also understand that I am responsible for collecting and reporting sales tax on all transactions made during the Festival.

I agree to provide a specified list of all items I plan to sell, and I acknowledge that I may not be permitted to sell each of the items I submit.

I understand that I must comply with All State of Florida Division of Business and Professional Regulation's (FL DBPR) rules pertaining to food sales at special events. I understand that failure to comply with FL DBPR regulations may result in being asked to leave the Festival, forfeiting all fees.

I agree to pay all the necessary fees set forth in this application. I understand that my checks will be deposited or credit cards run upon applications acceptance to the Festival.

I agree to be present on the day of the event and remain at the event until closing. If I am late for check in (after the roads close to vehicular traffic) I will need to walk my wares and equipment in to the festival area.

I agree that all demonstrations and exhibits may be photographed for publicity purposes.

I have read through the application and I agree to abide by all rules set forth in this agreement in consideration of my being allowed to participate in the Bradford County Strawberry Festival.

Applicant Signature: _____ Date: _____