

2024

**Bradford County
Strawberry Festival
VENDOR Application**



The **Bradford County Strawberry Festival**

Located at the Fair Grounds on US 301 just north of Starke,
2300 North Temple Ave. Starke, FL 32091

March 23 & 24, 2024

26th Annual Bradford County Strawberry Festival

The North Florida Regional Chamber of Commerce would like to
invite you to participate in the 26th Annual Bradford County Strawberry Festival

Bradford Fair Grounds
2300 North Temple Ave. Starke, Florida
Saturday, March 23 and Sunday, March 24, 2024

SET UP on Friday, March 22 starting at 2:00 to 7:30 PM

The Festival hours are
Saturday 9:00 AM – 6:00 PM
Sunday 10:00 AM – 5:00 PM

The Vendor application is due in by **Wednesday, March 06, 2024**. If you have any special requests or needs that should be considered by the committee please make note on the application, we will take those into consideration. If you want to be placed beside another vendor it is recommended that you submit your application(s) together.

For more information contact

Susan at 904-964-5278, email Susan@northfloridachamber.com

Pam at 904-964-5278, email pam@northfloridachamber.com

www.bradfordcountystrawberryfestival.com



Bradford County Strawberry Festival

Vendor Rules and Regulations

The North Florida Regional Chamber of Commerce reserves the right to limit the number and types of vendors in the best interest of the festival and *does not offer exclusivity* to vendors. All vendors must be approved and registered with the Bradford County Strawberry Festival through the NFRCC. Anyone not complying with these rules and regulations will be escorted from the festival area.

Vendors will be required to list the items for sale on the description portion of the application. At least one item should reflect STRAWBERRIES either by scent, likeness, flavor or pattern.

Non-Profit Vendors will be required to submit a copy of their Consumer's Certificate of Exemption with their application in order to be tax exempt, otherwise pricing includes tax.

NFRCC reserves the right to review any exhibit considered inappropriate and reserves the right to ask the offending vendor to correct the exhibit or to leave the show.

Vendor spaces are 10' X 10' increments, should your display extend past 10 feet, and then you must pay for an additional 10 foot of space. Spaces with electric must be requested and paid for in advance (\$35.00) on vendor application. Vendors will provide their own extension cords *a minimum of 100 feet is recommended*, tables, chairs, canopies and fans. Vendors are also responsible for keeping surrounding area clean, receptacles are provided by the festival please use them when cleaning up your area.

Space assignments are determined based upon the best interest of the festival, electrical and water supply, special requests on the application, and the date the application with full payment is received in the office.

All exhibitors are responsible for collecting Florida Sales Tax on all items sold and submitting payment to the Florida Department of Revenue. 386-758-0420

Due to our planning and advertising expenses, there will be no refunds for cancellations or inclement weather. No rain dates will be made.

Electricity and Water

Electricity and water will be provided at an additional fee of \$35.00 and only in locations where it is available. Vendors are responsible for covering all cables and wires in his or her booth, and they must remain covered at all times. Extension cords, splitters, converters will not be provided. Bring a minimum of 100 foot extension cord and/or water hose, along with any additional equipment you may require to this event.

Set Up

Check In, Friday, March 22nd starting at 2:00 PM until 7:30 PM, at the Fair Grounds located at 2300 North Temple Ave also US 301 just North of Town. At check in you will be given your location number as well as your vendor parking pass.

Food Vendor Specific

Food vendors are responsible for all permits, licenses, and inspections. Also, vendors are required to abide by all rules and regulation set by the Florida Department of Business and Professional Regulation. The information can be found at:

http://www.myfloridalicense.com/dbpr/HR/forms/documents/5030_034.pdf

The FL DBPR requires all FOOD vendors purchase a temporary food vendor license. The license fee will be based on the length of the event. FL DBPR requires payment by money order, presented on the day of the event. The current fee for a 1-3 day event is \$91.00.

All FOOD Vendors are required to submit the menu that includes prices, of items for sale along with their applications. *Please note: All menu items are subject to review and acceptance.* NFRCC reserves the right to limit your menu based on the best interest of the festival. If restrictions are not followed you will be asked to remove unapproved items immediately or you could be asked to leave the event. (No refunds)

Concession trailers with electrical requirements must pay \$35.00 and register specific electrical requirements on application regular 110, 50 amps, or 30 amps plug. More than 2 outlet plugs per vendor will result in additional \$35 charge.

Vendors are to provide their own tables, chairs, canopies, lights, trash cans and bags, extension cords, splitters, adaptors and water hoses. Dumpsters and grease containers are provided at the event and will be used by vendors to remove all trash and boxes from your area.

Food vendors considering your space requirements **include trailer doors opened to the tip of the tongue, not just the length of your trailer.** Detached grills will also need to be considered additional when purchasing space. Spaces will be measured in 10 foot increments, if your display exceeds 10 feet you must move up to 20 feet, even if it is just 1 foot.

Cancellations

This is an outdoor event weather happens in Florida, prepare accordingly.

No refunds for cancellations

Strawberry Festival
Craft and Merchandise Vendor Fees includes taxes

10X10	\$180.00	20X20	\$550.00
10X20	\$300.00	20X30	\$650.00
10X30	\$400.00		
10X40	\$550.00	ADDITIONAL CHARGE	Water & Electric \$35.00

Check Payments Mailed To:

North Florida Regional Chamber of Commerce (NFRCC)

100 East Call Street, Starke, FL 32091

All Major Credit Cards Accepted

Card Number _____

First _____ Last _____

Address _____

City _____ State _____

Zip Code _____ Expiration MM/YY _____

Security Code (3 digit) _____

Amount to be charged _____

Signature _____

Email Address _____

Phone Number ____ (____) _____

Applications are due no later than Wednesday March 06, 2024. 

Business Name _____

Last Name _____ First Name _____

Mailing Address _____

City _____ State _____ Zip _____

Email _____

Cell _____ Alt. Phone _____

Booth size Depth _____ Width _____

Please Circle yes or no.....cost \$35.00 for 2 outlets Electric- Yes No

If YES please circle your electrical requirements and quantity of each:

regular electrical plug



How many?

Regular plugs _____

50 amp plug



50 amp plugs _____

Please return the following items by March 06, 2024:

A picture of your booth (just **1** picture please)

- ✓ Read, Sign, Date and return a copy of the Vendor Agreement Form (pages 8 &9)
- ✓ Completed application (page 6 or 7)
- ✓ **Full Payment** (credit card information on page 5) No Check accepted after 3/3/2024
- ✓ A complete list of all items to be sold, we request that you have at least one item that reflects Strawberries, either the scent, pattern, shape or form of a Strawberry, attach a separate page if more space is needed

Description of items to be sold at the Bradford County Strawberry Festival:

**Applications are due no later than Wednesday March 06, 2024.**

Business Name_____

Last Name_____ First Name_____

Mailing Address_____

City_____ State_____ Zip_____

Email_____

Cell_____ Alt. Phone_____

☐ Booth Depth_____ Width_____☐ Concession Trailer Depth**** Width****

****Remember to include open doors to tip of tongue in your measurements and awnings.

Please Circle yes or no.....cost \$35.00 for 2 outlets Electric-Yes No Water-Yes No

If **yes** please circle your electrical requirements and quantity ONLY 50 AMP available:

How many? 50 amp plugs_____ 50 amp plug



Please return the following items by March 06, 2024:

- ✓ A picture of your booth
- ✓ Read, sign, date and return a copy of the Vendor Agreement Form (pages 8 & 9)
- ✓ Completed application (page 6 or 7) whichever is applicable.
- ✓ **Full Payment** (credit card information page 5) No Check accepted after 3/3/2024
- ✓ A complete list of all items to be sold listed below; please include at least one item that is either Strawberries or Strawberry Flavored attach a separate page if more space is needed. Description of items to be sold and pricing at the Bradford County Strawberry Festival:

**Applications are due no later than Wednesday March 06, 2024.**

Vendor Agreement Form

North Florida Regional Chamber of Commerce believes in equal opportunity for all vendors and we will actively seek fair evaluation of all applications. We do not allow personal beliefs to conflict with application consideration. In selecting participants, criteria may include menu items, past history, the promptness of application arrival, and event area accommodations. NFRCC reserves the right to deny acceptance of any applicant if past experience or other factors warrant exclusion. As a participant in the 26th Annual Bradford County Strawberry Festival, I fully understand and agree to the following:

I recognize and acknowledge that I assume full risk of any injury, property damage or loss which I may sustain as a result of my participation in any and all activities connected with or associated with the Festival. Furthermore, I understand that I should carry my own insurance and that I store my products and equipment overnight at my own risk.

I agree to waive and relinquish all claims I may have against the North Florida Regional Chamber of Commerce, and all associated sponsors and staff of the Festival and agents thereof from any and all claims other parties may have resulting from injuries, damage, or loss caused by, arising out of, connected with, or in any way associated with the activities of the Festival.

I agree that I am responsible for the transportation, insurance and sale of my products. I also understand that I am responsible for collecting and reporting sales tax on all transactions made during the Festival.

I agree to provide a specified list of all items I plan to sell including one item that reflects the scent, pattern or flavor of Strawberries, and I acknowledge that I may not be permitted to sell each of the items I submit.

I understand that I must comply with All State of Florida Division of Business and Professional Regulation's (FL DBPR) rules pertaining to food sales at special events. I understand that failure to comply with FL DBPR regulations may result in being asked to leave the Festival, forfeiting all fees.

I agree to pay all the necessary fees set forth in this application. I understand that my checks will be deposited or credit cards run upon applications acceptance to the Festival.

I agree to keep all of my items within the space that has be allotted for my vendor booth and I will keep the area neat and free of trash and debris utilizing the trash cans provided on site.

I agree to be present on the days of the event **and remain at the event until closing 5:00 PM on Sunday.** IF I leave early without permission from the event directors I forfeit my rights to return next year.

After the specified hours for check in on Friday I will be prepared to walk my wares and equipment into the festival area from the designated vendor parking lot. **NO VEHICLES will be allowed on the festival area 30 minutes prior to opening or before closing hours.**

I will have my vendor parking pass located in a highly visible location on my vehicle, and will park all vehicles in the designated vendor parking.

I agree that all demonstrations and exhibits may be photographed for publicity purposes.

I will include one item that reflects Strawberries.




If you are renting a hotel room or camping spot please indicate the number of days you are staying. _____


I have read through the application and I agree to abide by all rules set forth in this agreement in consideration of my being allowed to participate in the 26th Annual Bradford County Strawberry Festival.

Applicant Signature: _____

Date: _____

 **Applications are due no later than**
Wednesday March 06, 2024.

 100 East Call Street, Starke, FL 32091

 Phone: 904-964-5278 Fax: 904-964-2863

 Email: susan@northfloridachamber.com

